# Media Services Overview

**Video Walkthrough:** CLICK TO VIEW

Media Services integrated into Connect is a seamless way to capture or upload and manage recordings, create and include playback URLs or embed codes and images, add accessibility formats, and make recordings available to your students on their Resources page.

Sign into Connect and select your course. From your section dashboard "course materials" widget, click "Launch my media."
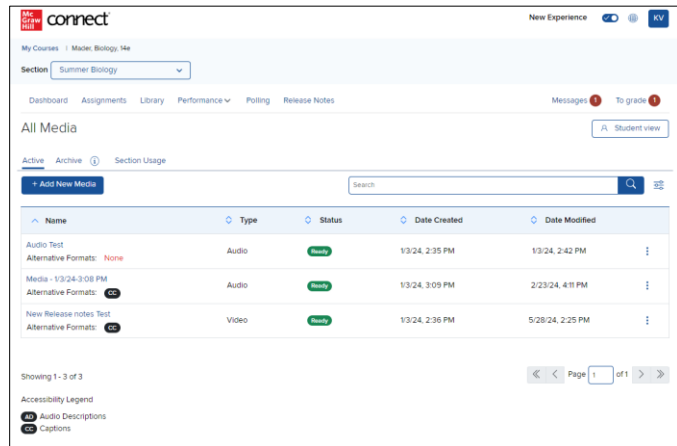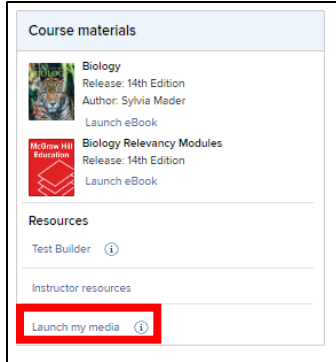

Click "add new media" to record new or upload media for your course. To record new media, provide a title and select what format of media you would like to record. Options include audio only, Camera, Screen or screen and camera. Click Launch recording. Also, from the Add New Media page you can choose to Upload an existing media file. Again, provide a title for the file, attach the file and select Upload.

On the All Media page, you will see your uploaded or recorded media all in one place. By clicking on one of the media files, you will see more options available under media details. The General Info tab provides options to edit the title, add a thumbnail to your video or replace the media file.
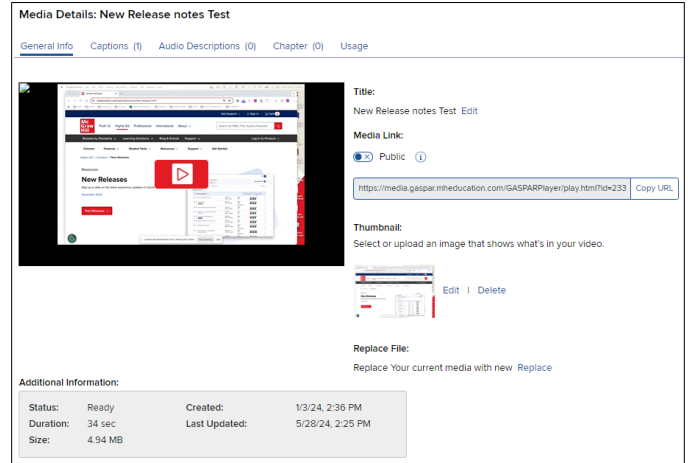
The media link option creates a link to share your media. A public link allows you to put the media directly into your LMS OR a private link allows you to put it into the student resources of Connect, only viewable from Connect. The additional Information box outlines the upload status, date created and last updated date, duration, and file size. Under the Captions tab, increase media accessibility by choosing upload new captions or use auto-generated captions. Add audio descriptions or break media into chapters for easier viewing.
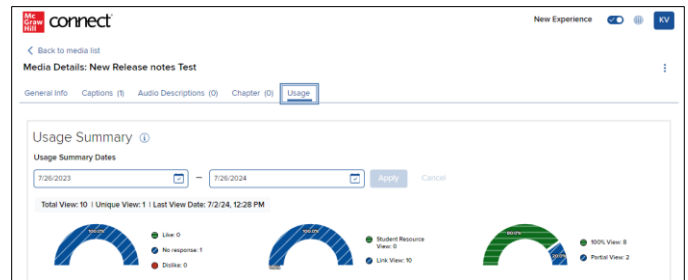
At the Usage tab you can see at the individual media level, what the students are viewing and how many times it's been viewed as well as monitor how beneficial the media is. While students are viewing media, they can respond to the "Did you find this media helpful?" poll in the media player. You can also see student media usage on the All Media page under Section Usage.

The archive tab keeps your media organized. After 30 days, media goes into archive. Lastly, if you have a lot of recorded videos, you'll be able to search keywords and utilize filters to find your media quickly. Utilizing Media Resources in Connect allows you to easily organize and deliver media and get usage feedback.